

CARTER PARRAMORE ACADEMY Title I, Part A Parental Involvement Plan

I, Keith Dowdell, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Carter-Parramore Academy believes that active family, parent, and community involvement promotes development of productive citizens who will ultimately become active participants in tomorrow's global, yet competitive society.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The School Advisory Council and all parents of the school will be actively involved in the development of the Parent Involvement Plan (PIP) and the School Improvement Plan. An initial meeting will be held to review the PIP and ongoing articulation via district planning meetings, school meetings, and the Annual Title I Parent Involvement meeting. The School Advisory Council will be involved in the decision-making process regarding the expenditures of Parent Involvement Title I funds.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Individuals with Disabilities	Supplemental instructional support provided by Title I is discussed with parents during the development of the students' IEPs. ESE parents are invited, encouraged, and included in all parent meetings at the school level.
2	ESOL, Migrant, and Homeless Education Programs	Efforts to include translation support at meetings for the involvement of Hispanic parents and transportation for homeless students' parents.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	CPA Orientation Meeting for Title I	Administration	September 2014	Parent Surveys, Agendas, flyers, and sign-in sheets
2	Distribution of Title I flyers, surveys, SES flyers, and parent choice (s) rights according to NCLB	District Parent Services Coordinator and Principal	August 2014	Quarterly meetings with parents; their suggestions and comments; and mid-year/end of the year evaluation
3	Parent Expos	Administration and Guidance Staff	October 2014, January 2015, March 2015, and May 2015	Parent conferences, sign in sheets, and surveys
4	Develop agenda, handouts, and/or presentation materials that address the required components	Principal	August 2014	Copies of agendas, PowerPoint presentation and handouts
5	Advertise/publicize event	Principal	August 2014	Posting on school Web site and invitations sent to parents

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: The administrators and staff of Carter-Parramore Academy clearly understand the importance of parental involvement in students' education. Therefore, parent meetings have been scheduled during the school year. Our annual meeting for all parents will be held during month of August. Many of the parents are employed through out the Big Bend region (neighboring counties to Gadsden)and have 7:00 a.m. to 5:00 p.m. schedules. The school will schedule parent meetings at 6:00 p.m. Given the culture and population of parents served, parents request evening meetings to accommodate their work schedules.

In addition, our parent center will offer its parenting classes at varying times to include evening sessions and occasionally daytime sessions for non-working and senior parents/guardians. The parent center will be open every school day from 8:00 a.m. until 5:00 p.m. for parents to pick up materials. The Principal will work with the Secretary to create a flexible schedule to ensure that the center is open at times convenient for parents. The Secretary will maintain records of parent participation. The schedule may be modified as needed based on parent participation.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Back to School Events	Leadership Team and community and faith-based partners	Engaging the entire community to support students and their parents with school supplies and uniforms	August 2014	Sign-in forms, photographs, copies of informative handouts
2	Parent Trainings	Administrative Staff	Information to parents on academic and leadership skills to assist them with their students will increase	August 2014-May 2015	Agendas, sign-in sheets, materials from training conferences (books and handouts)
3	Assessments	Academic Coaches, Counselor and Classroom Teachers	9-week Parent Expos where progress is shared; Parent conferences; data chats with both student(s) and parent(s) to discuss expectations, achievement; and goals for the school year.	August 2014-May 2015	Conference logs, sign-in sheets, data chat sheets, goal setting agreements
4	College Readiness	Guidance And Administrative Staff	Parents will gain knowledge of college readiness and preparation; scholarship information; college entrance exams; availability of financial aid etc.	August 2014- May 2015	Sign-In sheets, Agendas, counseling logs, handouts, applications, and presentation materials
5	Family	Reading Coach	Provide sessions to help	October	Agendas, sign-in

	Literacy	and Administration	parents and other family members improve reading skills and to build lifelong enjoyment.	2014-May 2015	sheets and copies of materials
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Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Involvement Strategies Training	District Parent Services Coordinator and Principal	Knowledge of program to identify strategies to enhance parental participation	November - December 2014	Agendas, sign-in sheets and examples of materials presented
2	SIP and SAC	Principal and District Parent Services Staff	Knowledge of the process, duties and responsibilities of persons serving on SAC and those developing the SIP	September 2014 - May 2015	Agendas, sign-in sheets, materials from trainings and conferences
3	Training staff to communicate more effectively to parents	Principal and Leadership Team	Knowledge on interpreting student data as it pertains to student achievement and progress	September 2014 - May 2015	Agendas, sign-in sheets; copies of materials and training tools; photo opportunities

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Carter-Parramore Academy will purchase and archive resources and materials in its newly established parent lounge that parents/families can borrow and/or use for extended periods of time to promote increased levels of parental involvement and participation in the school with their students.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: This year Carter-Parramore Academy will implement the district's newly acquired school management and administration software --- Skyward. Inclusive are two other products that the district and school will use for emergency and non-emergency bulletins and news. For students and their parents, portals will be created for input and access to teachers and staff, student progress and achievement data, and academic and guidance needs. The school will follow the district in providing assistance with the use of this powerful tool.

In addition to the annual Title I meeting, Carter-Parramore Academy will also continue to disseminate information to all parents who do not have access to the Skyward technology in a timely manner --- whether face-to-face, backpack literature, main office for lobby guests, website, school marquee and the parent resource area. The information will also outline the school's curriculum, academic assessments used to measure student progress and proficiency levels that students are expected to meet. Great efforts will be made to have at least one interpreter present at all parent forums for non-English speaking parents. The District Guidance, ESE, ESOL, and Migrant education programs will be informed of meetings, conferences, and parent forums so that participation and assistance of special needs populations will be met. Information will be shared via written communication and orally when possible. All scheduled events will be in print form. We will also share information with parents regarding activities such as Open House, SAC meetings, and Parent Expos. Yearlong communications of student progress to parents include progress reports, focus calendars, parent-student-teacher conference requests, etc.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The PIP will be available to all parents including parents with limited English, disabilities, and migratory children to ensure all can participate in district and school functions. Information will be posted on the school's marquee, Skyward/Skyport/Skylert system, hard copies and parent resource area, and school's webpage.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and	Ongoing staff development program that includes researched-proven training	District Parent Services and School Level Staff	Maximizing parental involvement in children's education	August 2014 - May 2015
2	Providing necessary literacy training for parents	Literacy training in language arts,	School Literacy Team	Involve parents and enhance their	August 2014 -

	from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	mathematics, science and technology		ability to implement activities from literacy trainings	July 2015
3	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Parents receive best practices information to share with others parents to promote and/or enhance their level of parental involvement	District Parent Services (Federal Programs Office) and School Advisory Council	Increased parental involvement in students' academic and extra-curricular activities	August 2014 - June 2015

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Back to School Event	1	125	Engaging the community for the support of students with school supplies and uniforms
2	Parent /Title 1 Meetings	2	72	Provided information for parents to assist their child with academic success
3	Conferences and Hearing	56	92	Parental input for discipline and academic purposes
4	Title 1 Parent Surveys On-Line	1	13	Input from parents on the climate of the school
5	School Advisory Council Meeting	4	28	Framing the curriculum and resources for the school

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Involvement Plan Training	2	37	Identify strategies for parental improvement
2	Using Technology	1	13	Provided parents with an insight of what students do on a regular basis to prepare for state standardized testing
3	Different Levels of Parent Involvement (DLOPI)	1	16	Provided knowledge to parents on check their level of parental involvement

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Phones services (non-working contact numbers), economic setbacks, single parent homes, unemployment and underemployment, lack of transportation, residency in aging grandparent homes, no personal physical address or homelessness, delinquency (juvenile court	Through our partnering with DJJ, faith-based and community-based entities, local governments, parent services, the district's homeless and social services programs will be making the necessary adjustments to address the needs of the entire family so that they will

	system), literacy issues, social esteem iss	have a more viable role in the entire educational process.
2	Parents frequently complain about not being informed of students' progress until they are endanger of not getting promoted or not being able to graduate. Also, parents complain of not being able to access available help for failing students.	The school along with parent services and Title I will continue to develop and implement initiatives that parents request to ultimately close gaps and make them viable members of the school community.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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